

28 KNOCK AND FAINT NOT

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| STRATEGY: | <p>Objective:</p> <ul style="list-style-type: none"> • To develop faith for the “long haul”. • To learn how to guard your heart and go “in the strength of the Lord.” <p>Notes:</p> |
| YOUR TURN: | <p>1. What have you ever done to encourage yourself and keep yourself motivated? What methods does the Word suggest?</p> <p>2. What is the value of staying in the present? Does it help to focus on one day at a time?</p> <p>3. What is within your control in the job search process? What is within God’s control?</p> |
| APPLICATION: | <p>How can I apply this in my life?</p> |
| FREE READING: | <p>1 Peter 5:7 Luke 12:32 John 14:27 2 Chronicles 15:7 Isaiah 7:9 James 5:11</p> |
| DECLARE THIS: | <ul style="list-style-type: none"> ▪ I have no cares. I have a good and faithful shepherd to watch over me. ▪ God will perfect and handle everything that concerns me. ▪ I rise up and lie down in peace and without the burden of care. |

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| TACTICS: | Objective: <ul style="list-style-type: none">• To manage tough and difficult interview questions. |
| | Notes: |
| TAKE ACTION: | |
| PRAY: | Thank you, God, for... By faith I receive... Help me with... |

Ten Most Common Questions (potentially dangerous)

1. Tell me about yourself.

Danger Zone: Rambling, personal, not focused on position at hand
Safety Zone:

2. Why did you leave your last position?

Danger Zone: Poor, or unbelievable reasons
Safety Zone:

3. What are your goals?

Danger Zone: No goals, need for promotion
Safety Zone:

4. What are your strengths/weaknesses?

Danger Zone: Wrong strengths, no weaknesses, ruling yourself out
Safety Zone:

5. What do you know about this company?

Danger Zone: Knowing nothing, self serving information (benefits, location...)
Safety Zone:

6. Why do you feel qualified for this job?

Danger Zone: Having no clear response, off the mark
Safety Zone:

7. What was your most significant achievement?

Danger Zone: Having none
Safety Zone:

8. How would your boss describe your job performance?

Danger Zone: Untrue, exaggerated, not matching reference check
Safety Zone:

9. Why should we hire you?

Danger Zone: No clear response
Safety Zone:

10. What are your salary expectations?

Danger Zone: Too high, too low
Safety Zone:

More Frequently Asked Questions

Here are some more of the common and frequently asked questions. Some of these questions have suggested answers or ideas about how to respond.

1. Describe your ideal position.

2. How long would it take you to make a meaningful contribution to our firm?

“Not long because of my related experience, transferable skills and ability to learn and adapt.”

3. How long would you stay with us?

“As long as the situation is mutually satisfactory and the work is interesting and challenging.” Or, “As long as I feel I am contributing and that my contribution is recognized.”

4. What are your 5 most significant accomplishments?

Use some of your CAR stories. Tailor your selection to the position under consideration.

5. Why haven't you found a new position before now?

“Finding the right position takes time.” Then tell them how you have been using your time. You have actually been doing things that make you more valuable.

6. How would you evaluate your present (last) company?

Be positive. Refer to the valuable experience you gained.

7. What do you think of the leadership in your current or previous organization?

If you like him/her, say it. If not, find something positive to say. **Be brief!**

8. What do your peers think of you? If I asked them, what would they say about you?

Refer to your strengths and skills. Quote your peers.

9. Describe a few situations in which your work was criticized.

Give only one example and tell how you corrected the situation.

10. If I spoke with your previous superiors, what would they say are your greatest strengths and weaknesses?

Be consistent with what your references will say. Position the weakness in a positive way.

11. If you had your choice of positions and companies, where would you go?

Guess which one should be your choice!

12. Why do you want to work here?

Refer to your research again, and then summarize how your contribution matches their need.

13. How would you describe your own personality?

Keep your answer short and relevant to the position and the culture of the organization. Refer to your *Personal Traits Inventory* in Chapter Two. Do not be flip or casual about this question.

14. Describe what you feel to be an ideal working environment.

Refer to your *ideal position* and relate your thoughts to that particular company.

15. How would you describe the most and least effective leadership you have experienced.

Be brief. Start with the least and talk about what you did to create a positive working relationship. Spend a lot more time on the ideal and leadership factors you respect and espouse.

16. What position do you expect to have immediately and what are your long range plans?

As in questions about future goals, talk first about **this** assignment well. Then you can talk about wanting to grow with the company.

17. When will you think you have arrived? What is your definition of success?

"When I've clearly contributed to the development of others" Or "When I'm fully utilizing all my experience and skills to make a company successful."

18. What was the toughest decision you had to make last year and what made it so difficult?

Be prepared to mention the alternatives you considered and why you rejected them, as well as why you selected the one you did.

19. Would you object to working for someone of the opposite sex?

"Of course not, and I have already done so successfully."

20. We all have to compromise our ethics at times. Give an example of what you did.

Yes, you will hear questions like this one. Don't let them throw you. If you are a person of integrity, it is perfectly acceptable to contradict this initial assumption. Be authentic and gracious as you disagree.

Now it is your turn. How would you respond to the following:

21. Tell me about a time you didn't get along with your peers and how you worked it out.

22. What do you see as the most difficult problems for any team to overcome?

23. How do you motivate people?

24. Do you think praise is enough? How do you evaluate the effectiveness of your feedback?

25. What would you do if you detected a peer falsifying expense records?

26. We all have negative areas we would like to improve. Do you agree? If you do, could you give me three areas in which you would like to improve?

27. How have you handled a situation in which you worked hard on something and then were told to change priorities or do the task another way?

28. When have you found an error in your own work? How did it happen and what did you do about it?

29. Can you cite an example of a time when it was necessary to oppose some company rules or policies? How did you handle it?

30. When have you had to introduce a new policy a new policy or idea that departed from the usual way of doing things? What approach did you take to gain cooperation and how did it work out?